



CQI NEWSLETTER FOR JHMI LABORATORIES

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CAP Laboratory Accreditation

Inspection Dates Are Set!

A volunteer team of laboratory professionals from Hershey Medical Center will be inspecting our laboratories for CAP Accreditation on September 14th & 15th. The team will be large (~22 inspectors) and individuals will be assigned to specific laboratory disciplines and/or specialties. Also accompanying the team will be 2 staff members from CAP's central office who will observe the inspection process and be available to address any questions that may arise during the inspection. An opening conference on Monday morning and a closing/summation conference on Tuesday afternoon are being planned. Time and locations will be announced prior to the inspection dates.

Chemical List

The Office of Health Safety and Environment is asking that all laboratories update and post their chemical list outside of lab s. This is for fire emergencies.

Hopkins Green Team Update

Recycling of crutches, walkers and eyeglasses is still being coordinated by the Green Team. If you are interested in getting recycling containers, contact Walter Spears or Mercedes Henderson at 955-5911.

Remember: visit the Hopkins Farmer's Market on Thursdays between 10 AM and 2 PM

CAP Standards

Quality Management—
Laboratory General Checklist *The laboratory must have a documented quality management program to systematically ensure the quality of laboratory services.*

The Quality Management is Plan Template available online to address the Quality Essentials listed in the Quality System at <http://pathology.jhu.edu/department/staff/generalpolicy.cfm>

The template can be used to match up the Quality Essentials to fall into line with the Quality System. The link to the Quality Management Template is listed below.
<http://pathology.jhu.edu/>

Updates to Pathology Website

Please review these documents with laboratory staff.

General Policy Manual

- **Critical Action Policy updated 7/6/09**
- **Quality Management**
- **Equipment Policy -** Updated to include reporting device-related adverse patient events, as required by FDA.

Accreditation Site

- **CAP Tools and Resources—CAP Poster Addendum for Reporting of Quality Concerns .**

The addendum should be added to the top of the CAP Poster posted in the laboratories.

JHM Online Education and Training

The My Learning online program is a new training resource developed by Hopkins Interactive. The goal of the interactive format is :

- To facilitate regulatory compliance by delivering targeted training to specific groups of staff.
- To increase efficiency of training, in terms of cost and employee time, by using effective and convenient e-learning technologies.

The interactive system is a consolidation of web-based and instructor lead training resources in one central location. The resource is available to everyone working in the Johns Hopkins enterprise.

There has been a link placed on Johns Hopkins Pathology website under the Resources tab. See Links → Useful Links → Johns Hopkins Medicine Interactive, or
<http://www.hopkinsinteractive.org/my-learning>

Required courses available on this website for Lab staff include the following:

Safety -
Bloodborne Pathogen
Fire Safety and Hazard
DOT Training (every 2 yrs)

Compliance -
Required Annual Education
Topics for Clinicians
Infection Control/HAI

CAP Laboratory General Checklist

The CQI Office has updated the General Laboratory Checklist Tool on the Pathology Accreditation website. All laboratories are to review this checklist tool to verify items relevant have been addressed. If the item has not been addressed action plans should be in place.

The Website to review the updated list is under Accreditation > CAP Tools and Resources

:http://pathology.jhu.edu/department/staff/jc_readiness.cfm

Facilities Work Orders Online

Work orders for facility issues can now be placed online at the Facilities website under Facilities Engineering. If the matter is urgent you should call to have the matter addressed at 410-955-5770
<http://facilities.jhmi.edu/FacilitiesV3/>

Laboratory CAP Update

Meetings

Aug. 20th 2-3 PM, Wilmer 107, Patz Lecture Hall

Aug. 25th 10- 11 AM

Turner-Tilghman Auditorium
Attend one meeting to get updated information on the upcoming CAP Accreditation Inspection.

Submit Questions to CQI Office if you would like items addressed at the meeting.

